

Follow-through Letters Sentence Suggestions

- Thank you for taking the time to interview me for the position of ...
- I was particularly impressed by...
- For me the highlights of the interview included...
- What I like most about the opportunity at [Company] is...
- Based on our conversation, I believe I will provide the following benefits to [company] ...
- I am further convinced that my background and skills are consistent with ...
- Let me take a few sentences to highlight what I consider to be my most significant assets...
- What you said about.....really struck home and.....
- I have given a lot of thought to our interview and.....
- My track record shows that I can...
- You asked me about..... in the interview, here is the information you requested ...You asked me about..... in the interview, here is the information you requested
- I neglected to mention during my interview that I had ...
- You can tell that I have worked at a higher level before, but this position is exactly what I am looking for ...
- You mentioned a challenge I would face is
- I appreciate you are concerned about..... however.....
- Although salary is certainly an important issue, I am more focused on...
- You might have seen better qualified applicants, or people with more relevant experience, however ...
- You are looking for a person to solve the following challenges...
- I would like to reiterate my strong interest in the position and in working with you and your staff
- I look forward to hearing from you and continuing to discuss how I can contribute to [Company's] success.
- As you suggested, I will follow up with you in.....by